



DEPARTMENT OF THE ARMY
Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



Memorandum of Instruction



HAGERTY HS - AJROTC

“The Husky” Battalion

AREA IV 2020 Invitational PreState Drill Meet 15 February 2020

Battalion Commanding Officer
Cadet LTC Ian Dauber

Battalion Executive Officer
Cadet MAJ Saniya Henderson

Cadet Battalion CSM
Cadet CSM Kelly Pryor

Cadet Drill Team Commander
Cadet 2LT Joseph Burns

Cadet Color Guard Commander
Cadet 2LT Joseph Burns



DEPARTMENT OF THE ARMY
Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



ATOA-FFL-HHS - W91K2N

6 January 2020

TO: DISTRIBUTION

MEMORANDUM FOR Area IV, Non-Area IV/ Non-army JROTC DAIs/SAIs/AIs and PMSs

SUBJECT: Standard Operating Procedures (SOP) Hagerty High School (HHS) Area IV Invitational Drill Team and Color Guard Meet ("The Meet") Competitions

1. References:

- a. 6th BDE Florida State Drill Meet MOI, dated 3 January 2017
- b. US Army Training Circular 3-21.5, Drill and Ceremonies, dated 20 January 2012
- c. FM 22-5 Army Drill Manual

2. Purpose: To establish responsibilities and procedures for the conduct of the HHS Area IV Invitational Drill Team and Color Guard Meet ("The Meet"), previously called the "Central Florida All-Services Drill Master Invitational Meet" in selecting the **top 3 Area IV** drill teams to compete at the Army JROTC 6th BDE State Meet on 18 April 2020 at George Jenkins High School, Lakeland, FL, to provide all participating **Non-Area IV Army, Navy, Air Force or Marine JROTC** drill and color guard teams the opportunity to compete for the **Non-Area IV 1st-3rd** place trophies and, to challenge the Area IV teams in winning "**The Meet's**" **Overall High Scoring Trophy**.

3. Objective:

- a. To assist participating drill and color guard teams in the preparation for and conduct of "The Meet" hosted by HHS.
- b. To judge participating teams and individuals and designate the champions in specific events.
- c. Finally, this meet is intended to provide an arena of safe drill competition **while promoting high ideals of camaraderie, esprit de corps and sportsmanship among the involved cadets.**

4. Concept and In Processing:

- a. "The Meet" will be conducted and follow along the 6th BDE SOP standards used in the state of Florida's annual Drill and Color Guard Meet.
- b. To guarantee a spot, forms with registration fees check, **must be postmarked no later than Friday, 7 February 2020**. Please make check payable to **Hagerty HS - JROTC** department.
- c. Briefings:
 - (1) Commanders: **All Instructors from each school must be in attendance** at the **0730** briefing on **Saturday, 15 February 2020**. Team commanders are highly encouraged to attend. The purpose of this meeting is to give the commanders and instructors a chance to ask any final questions before drill competition commences.



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- (2) Judges and event staff. **A Judges/Scorer Briefing will occur at 0800 on Saturday, 15 February 2020.** To give the event staff a chance to make any last-minute changes. Any forms and money still owed to participate in “The Meet” ***needs to be turned in at this time so your teams are added to the matrix.*** Matrix will be published on the day of the event.
- d. Participating teams: All teams are required to meet all scheduled events as outlined in “The Meet” Itinerary of Events (TBP once participating teams are identified). Teams should be in the vicinity of the competition area in preparation for the start of competition. The sequence of competition and times will be determined by the Drill Meet Director (DMD). (*Allowances will be made for teams who have members participating in two events at the same time or near same time.*) This fact should be immediately brought to the attention of HHS (DMD). **All competing teams should be present for the awards/closing ceremony.**
- (1) Teams should arrive at the meet site prior to the start of competition. Arriving teams will assemble in designated areas.
 - (2) A changing area will be provided to each team that requests one.
 - (3) Vehicles are to be parked in designated parking areas. (Parking fees for teams are included in registration).
 - (4) The awards/closing ceremony will be conducted in the competition area of the Sam Momary Stadium.
- e. SAI's and/or Coaches/Advisors of competing teams will make arrangements for all matters associated with travel, billeting, feeding, emergency procedures, security of personal belongings, and accountability of personnel and equipment while at the State Meets.
- f. DAI's, SAI's, Coaches/Advisors and all instructors in attendance will wear the **Class B/ASU uniform with beret** or, for **Navy, Air Force or Marine JROTC** drill and color guard teams, the equivalent uniform and cover.
- g. Judges will be Coaches/Advisors and/or senior class ROTC cadets from university ROTC programs throughout Florida, recruiters from the area's Army, Navy, Air Force or Marine recruiting stations and/or from the FLARNG or Reserves units. Regardless, all will be well versed in **US Army Training Circular 3-21.5** and the Manual of Arms for all authorized weapons for competition. Judges will be in **ACU's** or its equivalent for other services, with patrol cap. (**No booney caps**). All competition sites will be prepared and checked out by site Head Judges prior to the start of competition. Goal is to vary judges of different services at each event with one being assigned as a Head Judge and two others as judges. The Head Judge will be the team leader for his/her assigned drill area.
- h. Competitive Events: “The Meet” commence at 0900. All competition will be held on the Sam Momary Stadium, the soccer and, the football Practice fields. (See **ANNEXES G-H**). Competitions will consist of the following basic drill, exhibition drill (armed and unarmed) and an unarmed knock-out events (See **ANNEXES N-S**).
- (1) Only the ***Italicized*** events will be included in the **Overall Score**.
 - ***Color Guard***
 - ***Female Color Guard***



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- **Regulation Armed Platoon**
 - **Female Regulation Armed Platoon**
 - **Regulation Unarmed Platoon**
 - **Female Regulation Unarmed Platoon**
 - **Regulation Armed Squad**
 - **Female Regulation Armed Squad**
 - **Regulation Unarmed Squad**
 - **Female Regulation Unarmed Squad**
 - **Female Regulation Unarmed Squad – Judges**
 - **Personnel Inspection**
 - Exhibition Armed Platoon (Male and/or Female)
 - Exhibition Armed Squad (Male and/or Female)
 - Exhibition Armed Duo (Male and/or Female)
 - Exhibition Armed Individual (Male and/or Female)
 - Unarmed Knock-Out
- k. Command Post. The Hagerty Husky Drill Meet Command Post/ Official Score Keeping Office will be in the JROTC classrooms (See **ANNEX G & H2**, JROTC Bldg 7). **NOTE:** **No Advisor/Instructor** may enter the score keeping areas after the Commander's Brief. Any official written complaint must be handed to the messenger/guard at the door. **Under no circumstances will cadets/participants be allowed in the Official Score Keeping areas.**
- l. Scoring and Penalties.
- (1)Judges Guidance and Expectations: Being nice doesn't count, **INTEGRITY does!** If you see something wrong deduct points. All judges are expected to score in accordance with references and regulations as provided in references above and in the parameters set forth in this SOP enclosures. If you are judging a team and members are out of step; not in alignment, or commander commands that aren't clear you must deduct points! There are no perfect teams!!!!
 - (2)Each judge will mark their score sheet without conferring with any other judge, without totaling scores, and present their score sheet to the runner assigned to each drill area. The runner will ensure all score sheets are correctly filled out and immediately deliver all score sheets to the official scorekeeper office. **All marks on the judge's checklists indicates a deduction of points.**
 - (3)Event Scores: Scores will be assessed by the Official Score Keeping Area. The judges of each event will fill out one drill-grading card per judge for each school competing. The score of these cards will be added together to attain the total score of the event. **Penalties may only be awarded by the Head Judge.**
 - (4)Event-Level Ties: Ties will be assessed by the Official Score Keeping Area. If a tie should occur for an event, the procedure for determining place in the event is as follows:
 - a) The team with the least penalties will be declared the winner.
 - b) If a tie persists, the team with the highest score on the Head Judges score sheet will be declared the winner.



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- c) Finally, if a tie still persists, the State DMD will use the Head Judges score sheet item by item to break the tie.
- (5) Overall Scores. Scores will be assessed by the Official Score Keeping Area. Only the italicized events in section E will count towards the final score. The totals of each individual event will be added together to form the final score, which will determine the overall first, second, and third place winners of The Meet. As the scores are not averaged, it is imperative that all schools wishing to place overall compete in every event.
- (6) Overall-Level Ties. Ties will be assessed by the Official Score Keeping Area. If a tie should occur in the overall category, the procedure for determining place in the event is as follows:
- a) The “**military bearing**” category score in each of the events italicized in section E will be added together for each school, and the school with the highest score will be ranked over the school with the lowest score.
- b) Should the scores in the above section be the same, the total scores in each italicized event in section E will be averaged together for each school, with a zero given as the score for any event not competed in, and the school with the highest average will be placed over the school with the lowest average.
- c) Should the averages be the same in the above section, the senior-most judge of the event will be asked to consult his subordinates and make a decision on which team should be placed above the other. When this rank is determined it shall be considered final.
- (7) Penalties. The following actions can and will result in a quantitative penalty toward the team’s final score:
- a) Approaching any judge or event official with intent to influence the outcome or the operation of the drill meet or to coerce the judge or official in any manner.
- b) Approaching any judge or official for the purpose of discussing the performance or scoring of an event (unless requested to do so by judge or official).
- c) Entering the Official Score Keeping Area, unless requested to do so by an official scorer or scorer of an event.
- d) Any other **unsportsmanlike conduct** which The Team’s Staff or Head Judge deems inappropriate or prejudicial to good order, discipline, or order of the meet.
- (8) Protest. All judges will be thoroughly briefed on the drill meet procedures and rules outlined in this SOP. Judging is a subjective process, and it is only natural that some complaints may arise. Should a complaint occur, the Senior JROTC Instructor representing the school involved must submit a written protest within



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



15 minutes of the particular event in question to the school's escort, who will bring it to the Official Score Keeping area. The protest will be reviewed by The Team's Staff and the Head Judge for that event, and appropriate action will be taken. **Decisions rendered in this manner will be final.**

5. Administration and Logistics:

- a. Registration and Fees: (See **ANNEX A**) A Max flat fee of **\$250** to compete in all events EXCEPT for, the individual and dual exhibition, as indicated on registration form. **All fees must be in check form and, the envelope must be postmarked to Hagerty no later than Wednesday, 7 February 2020.** Please make check payable to: **Hagerty High School JROTC.** A receipt will be mailed to the school or, receive it upon arrival at the 0730 15 February Commanders' briefing. Fee also covers:
 - (1) Meal tickets for all cadets registered to compete.
 - (2) Meal tickets competing teams' SAI's/AIs and/or Coaches/Advisors
- b. Knock-Out: **Costs are not included** in the fee for each school participating in the knockout events.
 - (1) There are no restrictions on the number of cadets that may participate from each unit.
 - (2) Movements will be in accordance with references (**ANNEX S-T**). Every effort will be made to call service-neutral commands, and leeway will be given to commands which do not meet this standard.
 - (3) The event will be judged by "The Meet's judges.
- c. Awards and Trophies: The awards ceremony will be held upon completion of all scheduled events at approximately 1500 hours. It will be held on the Sam Momary Stadium Field or, in the event of rainy weather, in the main gym. There are three types of trophies.
 - (1) An "**Overall**" trophy for the best school regardless of division to the best school.
 - (2) A **1st thru 3rd** place trophy will be awarded to the top three **Area IV** schools in each event.
 - (3) A **1st thru 3rd** place trophy will be awarded to the top three **Non-Area IV** school
 - (4) All competing cadets will receive an approved Cadet Command ribbon.
 - (5) Medals will be awarded to the **top 5 cadets** in armed and unarmed knockout.
 - (6) The **top 3 cadets** in armed individual and duo armed exhibition team will receive trophies.
- d. Uniforms:



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- (1) Authorized: All Army JROTC cadets will wear only the Army issued or for **Navy, Air Force or Marine JROTC** drill and color guard teams, its equivalent JROTC short sleeved Class B or ASU uniform or the Class A uniform with authorized accessories (to include rank, nameplate, and ribbons) (**NOTE**: *Nameplates must be worn during all competition events.*) *Authorized accessories are scarves, solid white or solid black gloves (with full fingers) for regulation drill and exhibition drill.* Additionally, **Color Guard** may wear white, green, blue or black belts and harnesses. **DRESS BLUE AND NON-STANDARD UNIFORMS ARE NOT AUTHORIZED.**
 - (2) Unauthorized Clothing items for Cadets: Cadets will not wear wrist/sweat bands of any type or color, spats, colored shoelaces (other than black), masks/blinds, multi-colored gloves, and helmets. Schools will be given **three (3) minutes to take corrective action prior** to moving on to the field or may be **penalized up to and including disqualification**. Personal items such as watches, bracelets, earrings as allowed by regulation may be worn by individuals. **Hair styles** will be in compliance with **CCR 145-2, para 10-6**. **Cornrows/braids are not authorized.** Cadets in violation of haircut guidance will be assessed a **25 pt penalty**. Scrunches of black or neutral color may be used to secure the hair.
- e. Weapons. Because the meet is an open competition for JROTC units of potentially every service, a variety of dummy weapons, with each having both advantages and disadvantages, is expected.
- (1) **For any single event, all members must use the same type of weapon.** The grading emphasis will be on how well a particular maneuver is performed.
 - (2) **All weapons are required to be disarmed and non-functional;** however, weapons will still be treated with respect. Poor judgment with a weapon (**pointing a weapon at a person**) is unacceptable.
 - (3) Unit commanders are responsible for his/her team's weapons. **Weapons will be watched at all times.** *Hagerty is not responsible for damaged or lost weapons.*
- f. Guides & Runners: Members of the Husky Battalion JROTC "non-drill" team cadets, will provide escort services throughout the drill meet. Each guide will be knowledgeable of the school and "The Meet's" facilities and procedures.
- g. Parking and Viewing Areas: Open, as designated by zones and please, park within lines! (See map, **ANNEX G**)
- (1) TEAM Parking: The competing teams' area for team buses and/or vehicles/trailers will be in the front of school parking lot within the "**Coned off**" area to the **N** side of the main campus parking lot (Marked in Blue on map). If needed, additional team parking will be made available along the **S** side of the front parking lots and for buses/trailers along the bus ramp pick-up/drop along Old Lockwood Blvd.
 - (2) All spectator parking will be on the front campus lot adjacent to the "**Coned Off** area" for Teams. (See **ANNEX G**)



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- (3) Viewing Areas: For guests and teams, canopies can be to setup their canopy and/or lawn chairs, etc. are indicated throughout the campus competition and practice fields by the blue triangles on map.
 - (4) Red triangles are for judges where runners will be stationed to retrieve score sheets.
- h. Security: **Note**: There will be limited professional security details throughout the campus. Therefore, all spectators and cadets are responsible for securing all valuables before leaving their vehicles and/or around their areas during competitions. ***Hagerty High School and/or The Husky Battalion are not responsible for any lost, damaged or stolen property for the duration of the drill meet.***
- (1) Facilities: The facility is a high school campus complex, and all must abide by certain rules. As a guests, teams and spectators are expected to police their areas for trash. It is the unit commander's responsibility to ensure that their team members do not enter any restricted areas, to include the judges' briefing rooms and the Official Score Keeping Area.
 - a) Restricted Areas: Restricted areas are designated (See Campus Map Appendix G) restricted to all cadets and instructors after competition begins. The administration area is considered restricted areas
 - b) Staging Areas/Rest rooms/ lavatories: Each unit will use a staging area as designated on "The Meet" day where they are able to store gear, change uniforms, and rest. It is each team's responsibility to maintain their area. In the event that Athletic department does not allow weapons inside the buildings, each school must provide their own weapons guard to be posted outside with their team's weapons. (TBD). Rest rooms/ lavatories for spectators are located adjacent to the main Concession building on the football field. Judges and scorer will use lavatories in the JROTC building.
 - c) Practice Areas: Units are allowed to practice on the Football Practice Field and/or the rear of the Soccer Field. (See Appendix H 1-2).
 - d) Damage to Hagerty HS or any Husky Battalion property: Upon discovery, any must be reported to the Hagerty Husky Battalion leadership, and the high school that causes the damage may be charged for damages.
 - i. Agreement of Indemnity: All members for every team from all schools will sign this form (**See Appendix C**). This form releases Hagerty Husky Battalion and any department of the military represented at the drill meet from any and all liability regarding any form of weapons. **The form will be submitted with your registration packet and check fee at one time.**
 - j. Injury or Damage: **The Hagerty Husky Battalion will not be responsible for any personal injury during or at the drill meet, nor will they be responsible for any damages caused by any person or anything.** In the event of an injury, a member of Hagerty Husky Battalion leadership team should be notified immediately. First-Aid



DEPARTMENT OF THE ARMY

Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



certified personnel and/or volunteer private/County EMS personnel will be on site. Closest hospital is Orlando Health, Oviedo, FL. (See Appendix I)

- k. Meals: Registered cadets and SAI/AI coaches' meals are covered in team fee. All others will provide their own meals or, if any wish, they may purchase "a la carte" at the concession stands run by the Hagerty JROTC Booster Club. (See Appendix F). Concessions will be open for the duration of the competition and will close **one hour prior** to the Trophy ceremony. (NOTE: **There will be no alcoholic beverages consumed, smoking or vaping anywhere on campus! No Exceptions!**)

6. Command and Signal:

- a. Questions and Clarification: Any and all questions are to be directed to **DMD/ A-DMD**:
- **DMD: COL Calvin Wimbish, Senior Army Instructor, Hagerty HS**
Cell: (321)438-9803/ Classroom: 407-871-0750, x0942
 - **A-DMD: MSG Montie Albert, Army Instructor - Cell: (757)570-1730/ Classroom: 407-871-0750, x0941**

Website: <https://huskybattalion.webnode.com/>

- b. Conduct: Each cadet is responsible for their conduct. Hagerty Husky Battalion is a "No salute" public school but, proper military-like conduct and courtesies are expected when speaking to uniformed military judges and toward one another. **Gross misconduct may result in dismissal and disqualification decisions to be made by The Hagerty Husky Battalion staff. Decisions are final.**
- c. Officials: An official is any member of The Hagerty High Leadership Team's staff or any event judge. The Team's Staff can be identified as being a:
- (1) A cadet wearing a lanyard/badge and/or a shirt so designated
 - (2) A judge being any military official not affiliated with a visiting school.

NOTE: Approaching an official judge, is illegal. Cadet officials can be approached about any matter and it's encouraged to seek a cadet runner as the first line for questioning.

- d. Schedule: The drill matrix will be finalized and produced after the final registration date of **7 February 2020**. The only requests for a change to the matrix that will be considered must be due to distance traveled and must be submitted by the registration due date. There is no guarantee on requests. If a unit misses an event, there may be no makeup time available in the schedule.
- e. Inclement Weather: Barring any severe weather, the Meet is scheduled to take place on **Saturday, 15 February 2020** on the athletic fields of Paul J. Hagerty High School located at 3225 Lockwood Boulevard, Oviedo, Florida 32765 (See Appendix G thru H). If the situation of inclement weather arises, we will shelter in the main gym. If severe weather persists before starting and/or midway in the day during the scheduled timeline, the DMD committee will cancel the meet. If time permits before the State competition, reschedule. If not reschedule, registration fees, minus parking and meal allocations will be refunded.
- f. A Drill Meet Matrix (Will be published via email just before event)



DEPARTMENT OF THE ARMY
Paul J. Hagerty High School Army JROTC HUSKY Battalion
3225 Lockwood Boulevard
Oviedo, Florida 32765



- g. All Annexes and Attachments will be accessible via links posted to Hagerty High School's JROTC Page found through the School's Homepage under "Classes and Clubs" or go directly to the JROTC internal page at <https://huskybattalion.webnode.com/>. When there, go to the HHS Area IV Invitational Drill Team and Color Guard Meet ("The Meet") tab. Under the tab you will see the links to the PDF files of the "Annexes" and "Attachments". There will also be a PDF copy of this MOI SOP.

Acknowledge:

AREA IV COORDINATOR
COL WIMBISH, U.S. ARMY (RETIRED)

Distribution:

1. All Area IV SAI/AIs as of Dec 2019
2. All invited Non-Area IV SAI/AIs
3. Judges and Scorers from various sources
4. Hagerty's JROTC Booster Club President
5. Various Veteran Organizations

The Hagerty High School JROTC Drill competition leadership team reserves the right to eliminate events from that day to accommodate space and time constraints for other competing events.